

**NATIONAL INSTITUTE OF TECHNOLOGY::  
SILCHAR  
SILCHAR-788010 (ASSAM)**

No: NIT/Estate/2024-25/2257/1061-70

Date: 28/08/24



1	Tender No. & Date	No: NIT-E/Estate/2024-25/07 Date: 27.08.2024
2	Name of the work	Providing total campus security and institute vehicle driving services at NIT SILCHAR
3	Last Date and Time of E-submission of e-tender	19.09.2024 up to 04:00 PM
4	Last Date and Time for submission of Hardcopy of tender	20.09.2024 up to 4:00 PM
5	Date and Time of E-opening of Technical Bid	23.09.2024 up to 11:30 AM
6	Date of E-opening of Financial Bid	30.09.2024 (tentative)
7	Tender Fee (Non Refundable)	Rs. 10,000.00
8	Estimated cost	Rs. 8,44,00,000.00 yearly.
9	Earnest Money Deposit(Refundable)	Rs. 16,88,000.00
10	E-Tender Processing fee (Non Refundable)	AS APPLICABLE ONLINE

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# National Institute of Technology, Silchar-10

(An Institution of National Importance)

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Fax : (03842) 224797

Assam – 788 010  
Web Site: <http://www.nits.ac.in>  
EPABX : 233841-5129

## NOTICE INVITING E-TENDER

E-tenders are invited from experienced financially sound contractor/agency of appropriate class and category for providing “Total Campus Security and Institute Vehicle Driving Services”, as detailed below, for National Institute of Technology Silchar for a period of 24 months extendable up to another 12 months only on satisfactory performance of service for further continuation based on the report of the performance review committee of the Institute.

<b>Total Campus Security and Institute Vehicle Driving Services at NIT Silchar, NIT No: NIT-E/Estate/2024-25/07 dated 27.08.2024</b>	<b>Cost of Tender Paper (Rs.) (Non refundable)</b>	<b>Lump sum Earnest Money (Rs.) (Refundable)</b>
Main Gate, Director’s Bungalow, Director’s Secretariat (New Administrative Bldg), Old Administrative Builds, Gates at Borakhai Tea side, Babutilla gate & Garden side, Boys Hostels (09 nos.)1-8 & PG, Girls’ Hostels (3 nos.), Married Scholar Hostel, Patrolling, Mechanical/Workshop, Production Engineering, Mathematics Approach Road, New Gallery, Old Gallery, L.T.D Building, Estate, CSE, ETE, CCC, NABL, In Qtrs. – T-IV(old), AP Qtrs, D-Type, T-V(old), Professor Qtrs, T-IV(new), L-Type, C-type, T-V(new), T-VI(old), T-VI(new), Gr.-3, Gr.-4, Type-III (100 units), KV(Qtr), Health Centre, Guest house, Children park, KV School & KIDS school, Sports complex, Dhaba Building area, New Academic building, Earthquake building(west side), New Library Bldg, Boys Hostel no 9(A,B,C,D), Boys Hostel no 9 Patrolling, Hostel no 8 & 5 Patrolling, Hostel no 6 & 7 Patrolling and not limited to the areas as mentioned here.	Rs. 10,000.00	Rs. 16,88,000.00

Last date of submission of duly filled in e-tender: **19.09.2024 up to 4.00 PM**

Last date of submission of duly filled hard copies in sealed tender: **20.09.2024 up to 4.00 PM**

Date of opening of Technical Bid: **23.09.2024 at 11:30 PM**

Date of opening of Financial Bid: **30.09.2024 (tentative)**

Date of issue of LOI to L-1 agency: Will be decided later on.

Date of submission of staff list: Will be decided later on.

Date of issue of work order: Will be decided later on.

Taking over of the work: Will be decided later on.

Hard copy of the tender documents (Technical document & undertaking for the acceptance of terms & conditions of the tender only) duly page numbered (in proper binding book form) & self-attested in sealed envelope to be submitted by **20.09.2024 up to 04:00 PM** at the **Office of Dean (P&D), NIT Silchar**. Loose documents will not be accepted. **Submission of hard copy (Technical Bid only) is mandatory.**

The bid forms and other details can be obtained from the website of the Central Public Procurement Portal (CPPP) as mentioned below:

<https://eprocure.gov.in/eprocure/app>

The Tender Fees and EMD are to be deposited to the following bank account in separate transactions before the tender closing date and time:

Account Number	:	38478849539
Account Name	:	National Institute of Technology Silchar
IFSC	:	SBIN0007061
Bank Name	:	State Bank of India
Bank Branch	:	NIT SILCHAR
Account Type	:	Savings

The Tender documents, along with the proof of the deposit of applicable Tender Fees and EMD, must be uploaded to the portal. Kindly ensure that the transaction details are submitted strictly in accordance with the attached format.

For any technical-related queries please call at 24 x 7 Help Desk Number provided on the website of the Central Public Procurement Portal (CPPP).

The self-attested copies of the following certificates, issued by the competent authority must be uploaded to the portal. MSME registered agencies are also eligible.

The contractor/agency is to satisfy the following conditions. Failing which the tender is liable for rejection.

Pre-qualification criteria of the agency (to be furnished along with technical bid document duly filled up)

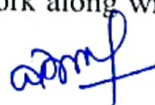
1. Company brochure showing its profile.
2. A copy of registration certificate under the Company's Act, 1956 or Indian Partnership Act, 1932.
3. Valid License under Private Security Agencies Regulation Act (PSARA), 2005 Assam / Valid Private Security Agency License issued by Govt of Assam.
4. Copy of ISO: 9001 certificate.
5. Copy of EPF Registration Certificate.
6. Copy of ESI Registration Certificate.
7. Copy of PAN card.

8. Self attested copy of GST registration certificate. Agency / Firm should submit GSTR-3B return for the month of **June, 2024** along-with copy of paid challan. Supporting document (s) which justifies that the firm is registered under GST for providing Security services.
9. Company's Audited Balance Sheet for the last three financial years certified by the Chartered Accountant.
10. Proof of registration with ESI Authorities along with Registration Number and up to date slip towards contribution.
11. The average annual turnover of the company / firm should not be less than **Rs. 4.22 Crore** (proof to be submitted) in last 3 consecutive financial years. Audited balance sheet duly signed by the chartered account should be submitted.
12. Financial solvency certificate issued by the Scheduled Bank in *Original* as per CPWD format not below **Rs. 3.38 Crore** during current financial year i.e, 2024-25.
  - (i) Bankers certificates should be on letter head of the Bank in original address to the Director, NIT Silchar in sealed envelope.
  - (ii) In case of partnership firm, certificate should include names of all partners as recorded with the Bank.
13. Self attested copy of EPF registration certificate including paid challan for the month of **June, 2024**. Applied for EPF registration is not valid. Proof of registration with ESI Authorities along with Registration Number and up to date payment slip towards contribution.
14. Proof of minimum 5 years of experience in Security Services, wherein at least two works in Central/State Government Dept./Institute with minimum 100 security personals deployment in each work (copies of relevant documents as proof are to be submitted).

At least one completed work costing not less than **Rs. 3.38 Crore** with some Central/State Government Organization/Central Autonomous Body/Central Public Sector Undertaking.
15. A list of clients as on date with details of security personals deployed.
16. Only a Company having its own Head Office / Branch Office in Assam State should apply (Proof to be submitted). All communications to be made only to this office.
17. The Earnest Money Deposit (EMD) and Tender cost (non refundable) to be transferred through online. Exemption if any in terms of cost of Tender paper & EMD, the proper government order / notification and certificate is to be submitted.

The lump sum Earnest Money Deposit (EMD) of **Rs. 16,88,000.00/-** (Rupees Sixteen Lakh and Eighty Eight Thousand only) for (refundable) to be transferred through online.

The successful contractor will be required to deposit **Performance Guarantee @ 5% of the awarded value to be calculated yearly** in the form of a Bank Guarantee / Fixed Deposit from any scheduled Bank of India, in favour of the Director, NIT Silchar payable at SBI, NIT Silchar within 15 (fifteen) days from the date of issue of work order. The successful contractor will be required to submit valid labour license issued from Central Labour Commissioner (Central), under Silchar jurisdiction for final award of work along with Compliance Certificate issued by the concerned EPF authority of the State.



Tender of any contractor not accompanied with proper earnest money and incomplete tender, non-submission of requisite documents (self-attested) under Sl. 1 to 17 of the NIT or in any form shall be summarily rejected.

If any, holidays/strike falls during the notified days, the process will be continued on next working day.

The Director, NIT Silchar reserves the right to accept or reject at any or all the tenders without assigning any reason.

  
Registrar

Copy forwarded for wide circulation to:

1. The Executive Engineer, PWD, Silchar Division, Silchar-1
2. The Executive Engineer, CPWD, Silchar Division, Chirukandi, Ramnagar, Tarapur, Silchar-3
3. The Deputy Commissioner, Cachar, Silchar
4. P.S. to Director – for information to the Director
5. Dean (P&D) – for information.
6. The Estate-in-charge, NIT Silchar – for information & necessary action.
7. The Dy. Registrar (Accounts), NIT Silchar
8. Webmaster, NIT Silchar with request to up load the Notice Inviting Tender to (i) [www.nits.ac.in](http://www.nits.ac.in), (ii) [www.tenders.gov.in](http://www.tenders.gov.in) & (iii) [www.eprocure.gov.in](http://www.eprocure.gov.in) soft copy of the NIT enclosed.
9. RTI Cell, NIT Silchar for information
10. Notice Board, Estate Engineering Branch, NIT Silchar.